

## **Onslow County Public Library**

### **Exhibits Policy**

The Onslow County Public Library encourages exhibitions and displays of paintings, photographs, crafts, sculpture, and other art works in so far as space permits. In keeping with the Library's role as an educational force in the community, Library display areas may also be used for educational and informational exhibitions which may be sponsored by County or State agencies, schools, municipalities and civic organizations. Commercial advertisements will not be accepted for posting within the Library.

The Faye Reeves Waters Auditorium, located in the Main Library facility, is an all-purpose meeting room where items may be displayed. There is also limited space available directly outside of the auditorium that may be suitable for a small table display or standing sculpture.

- Applications to exhibit in the Library are available through the Library administrative office. All exhibits must be approved by the Library director and may be referred to the Library Board of Trustees for approval if necessary.
- Materials exhibited in the Library do not necessarily represent the views of the Library, the Library Board of Trustees, or Onslow County government. Exhibition of materials does not constitute endorsement.
- Exhibits must be consistent with the Library's mission statement, must be appropriate for viewing by general audiences, and must be of general interest to the community. The Library director and the Board of Trustees reserve the right to reject exhibits they feel do not meet those criteria; however they may not be rejected solely on the basis of race, age, gender, ethnicity, national origin, or other protected class.
- Library sponsored or cosponsored exhibits take precedence over other exhibits at all times and the Library reserves the right to, without notice, cancel the use of the display areas by outside exhibitors if the Library Director or Library Board of Trustees determines that the display space is needed for Library purposes.
- Exhibits may be on display for thirty days. It is the responsibility of the exhibitor to set up and remove the exhibit within the thirty day exhibit period, or the Library reserves the right to discard it without further notice. No meetings or programs shall be interrupted to set-up, remove, or to view any exhibit. Exhibits in the meeting room shall be available to the general public only when no other meetings are in session.
- Exhibitors assume all risks associated with displaying items in a public facility including damage, destruction or loss of items. The Library does not assume responsibility for any items exhibited.

Original policy approved by the Onslow County Board of Commissioners March 19, 1984

Revised policy approved by the Onslow County Public Library Board of Trustees April 9, 2013.

Approved by the Onslow County Board of Commissioners – November 18, 2013.