



MEMORANDUM

To: Onslow County Special Event Organizers

From: Briana Gasperson, REHS
Environmental Health Specialist

Date: February 1, 2023

Subject: Event Organizer & TFE Application Requirements Per 15A NCAC 18A .2600

Temporary food establishment applications cannot be accepted if the Onslow County Environmental Health Department does not first receive notice from the Event Organizer, that the given temporary food establishment has been affiliated with and endorsed by the specific transitory event. This approach is required in the North Carolina State Rules Administrative Code 15A NCAC 18A .2600, which can be found at <http://ehs.ncpublichealth.com/rules.htm>.

The adoption of the 2017 FDA model Food Code requires our agency to enforce rule *15A NCAC 18A .2651(21)* which states,

"Temporary food establishment" means an establishment not otherwise exempted from this part pursuant to G.S. 130A-250 that (i) prepares or serves food, (ii) operates for a period of time not to exceed 30 days in one location, and (iii) is affiliated with and endorsed by a transitory fair, carnival, circus, festival, public exhibition, or agritourism business.

In order to meet the requirements of the North Carolina Rules it is very important that the event organizer information is submitted, which will ensure that temporary food establishments may be able to function and operate within the scope of the intended function of an event.

Per the rule, *15A NCAC 18A .2665(d)* states,

(d) Temporary food establishments and temporary food establishment commissaries shall make application to the regulatory authority no fewer than **15 calendar days** prior to commencing operation. This 15-day requirement does not prohibit the submission of applications for substitute vendors provided that these applications are submitted no fewer than 3 business days prior to the event.

Per the rule, *15A NCAC 18A .2665(e)* states,

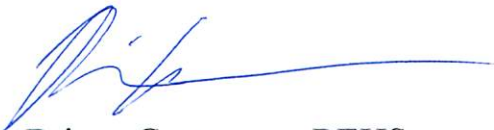
The regulatory authority shall require documentation to verify any provision of Rules .2665 through .2669 of this Section.

To be prepared in the unfortunate event of a foodborne illness or communicable disease outbreak, it is requested that you instruct all food vendors: health department regulated, non-health department regulated, and exempt non-profits to submit an application to our office. Vendors that serve non-health department regulated items and those that are using non-profit exemptions will not be assessed fees for their submission of paperwork.

As an event organizer, providing complete and proper documentation to OCHD will help to achieve a smooth and trouble-free permitting experience. Your diligence in providing this documentation helps eliminate common permitting issues leading up to and the day of your event.

If you have any questions or need more information concerning this matter, call 910-938-5851 or email Environmental_Health@onslowcountync.gov.

Sincerely,



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