



**MEMO**

**Date:** March 19, 2020

**To:** Onslow County Permit Holders

**From:** Jessica F. Rhue, Director of Planning & Development

**Re:** Updated Procedures Effective March 19, 2020

Please be advised we are doing everything in our power to accommodate your inspection requests without interruption. Effective today, our field staff has been instructed to follow the guidelines below:

- On an inspection of new construction, our field staff may request that only one person accompanies them on their site visit.
- On any inspection, our field staff may request customers maintain a social distance of at least 6-feet throughout the entire process.
- On any inspection of an occupied residence, our field staff may request that the structure be vacated while the inspection takes place.
- In preparation for an inspection, all permit holders should have all lights on and all doors open to any areas requiring inspection before the inspection starts.